



**CITY OF ILWACO  
CITY COUNCIL MEETING**

**Monday, January 24, 2011**

**A. Call to Order**

Mayor Cassinelli called the meeting to order at 6:00 p.m.

**B. Flag Salute**

The Pledge of Allegiance was recited. A moment of silence was observed in remembrance of Tim Williams who had been an active long time resident and business owner in the city that had recently passed away.

**C. Roll Call**

Present: Mayor Cassinelli and Councilmembers Greene, Forner, Jensen and Marshall

Absent: Councilmember Chin

**D. Approval of Agenda**

Councilmember Marshall requested a business item be added for additional warrants and Councilmember Greene requested a fifteen minute Executive Session be added to discuss potential litigation matters regarding Seaview Sewers late payment.

**ACTION: Motion to approve the agenda as amended with the additional business item and Executive Session (Jensen/Greene) 4 Ayes 0 Nays 0 Abstain.**

**E. Approval of Consent Agenda**

**ACTION: Motion to approve the consent agenda (Greene/Marshall) 4 Ayes 0 Nays 0 Abstain.**

**F. Presentations**

1. Five students from the Ilwaco Middle/High School presented their recent findings of the testing they have conducted on Black Lake. The mayor announced that the city had recently been awarded a grant from the Department of Ecology to assist with eradicating the invasive weeds in the lake.
2. Mayor Cassinelli gave the State of the City address.

**G. Reports**

**1. Staff Reports**

- a. Treasurer Elaine McMillan noted that she had been working on closing the general ledger for the year, providing data for the water plan update, and working with Skip Rand on preparing information for the next day's rate study workshop.
- b. Police Chief Flint Wright had nothing to report.

- c. Fire Chief Tom Williams spoke of his father's involvement in the community thanked the mayor and council for their kind words and support. Additionally, he noted the increased number of calls responded to in 2010 compared to prior years.
- d. Project Manager Kobes stated that JNB Mechanical had authorized the repair to the water damage at the Community Building. Replacement heaters should be arriving any day for the Fire Station.

## **2. Council Reports**

- a. Councilmember Jensen spoke of Tim Williams' involvement in the community which was evidenced by the substantial attendance at his memorial service.
- b. Councilmember Marshall noted that he thought it appropriate to move forward with the wastewater concentration legislation at the next council meeting.
- c. Councilmember Forner had attended Mr. Williams' memorial service and discussed his research into "Mainstreet" which may be a resource to attract businesses and improve the city.

## **3. Mayor's Report**

The mayor's report was given earlier in the meeting.

## **G. Comments of Citizens and Guests present**

## **H. Business**

- 1. 2011 Water Plan Update Contract.** Mayor Cassinelli noted that he and Councilor Greene had been working with Nancy Lockett to start the work on the plan. Councilor Greene noted that the work had been approved by the council, but the contract had not yet been brought before the council. Councilor Marshall raised the issue on how services such as these are obtained. Discussion ensued. The personnel committee agreed to look into the rules regarding how professional services such as this should be secured.  
**ACTION: Motion to authorize the mayor to execute a contract with Gray and Osborne for professional engineering services to update the city's 2011 water plan. (Greene/Forner) A roll call vote was taken. 4 Ayes 0 Nays 0 Abstain.**

- 2. Additional Warrants**

**ACTION: Motion to authorize additional warrants 30027-30029 for \$214,724.05 (Greene/Marshall). A roll call vote was taken. 4 Ayes 0 Nays 0 Abstain.**

## **I. Discussion**

- 1. 2011 Water Plan Update Contract**  
**ACTION: Motion to move the item to business. (Greene/Forner). 4 Ayes 0 Nays 0 Abstain.**

## **J. Future Discussion: Pending**

- 1. Council workshop on water plan
- 2. Steed House and adjacent properties
- 3. Storm Water Utility District
- 4. Amended Procedures ordinance

**K. Executive Session**

1. Council went into Executive Session for fifteen minutes to discuss an interlocal agreement contract issue with the city's attorney on standby at 6:38 p.m. No decisions will be made during the session, but the council reserves the right to take action after the session is concluded. The executive session was extended an additional five minutes. The meeting was resumed at 6:59 p.m. with no further business conducted.

**L. Adjournment**

**ACTION: Motion to adjourn the meeting (Greene/Marshall).** Mayor Cassinelli adjourned the meeting at 7:04 p.m.

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Mike Cassinelli, Mayor

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Elaine McMillan, Treasurer